

ATTENDANCE

Staff

BMT Wing

NOVEMBER - 2024

SREE CHITRA TIRUNAL INSTITUTE FOR MEDICAL SCIENCES & TECHNOLOGY
THIRUVANANTHAPURAM

Attendance of 11 /2024

NonAcademic Staff

No. Per & Admn(G1)TK/NA/NOV/2024

Dated 20/01/2025

Sub :Late arrival/early departure/punch missing and absent report -remarks called for

**As per the computerized attendance data the following punch missing /absence, late arrival etc.
are noted during the month of November 2024**

Printed as:Date {L:Late in minutes,E:Early departure,M.I -Punch missing IN,M.O-Punch missing OUT,R-Roster mismatch}

Ecode	Name, Designation and details of Late arrival etc.	Dates of absence/Late/Early>2Hrs	Total leaves to be deducted
2129	NISHA A.P. , EXECUTIVE ASSISTANT - B 1{L:15} 2{L:22} 8{L:11} 13{E:81} 14{L:13} 15{L:27} 21{L:100} 22{L:12 E:126} 25{L:12} 28{L:13}		<u>4</u>
2154	HARI KUMAR G. , LAB. ANIMAL ATTENDANT 4{L:77} 7{L:169} 11{L:81} 18{L:58}	[2 15 16 22 27 29 30]	<u>8</u>
2253	SHEEBA R.M. , UPPER DIVISION CLERK--B 5{L:13 E:37} 6{ M.I} 12{L:41} 14{L:42} 15{L:100} 18{L:36} 21{L:64}	[1 4 8 11]	<u>6</u>
2287	REJANI B.L. , UPPER DIVISION CLERK--B 5{E:38} 6{ M.I} 15{L:51} 22{L:11} 27{L:27}	[25]	<u>1</u>

**Remarks if any, may be submitted to this office with the comments of the HOD on or before 25.01.2025
for consideration so as to regularise the attendance as per rules.**

ADMINISTRATIVE OFFICER

To
Notice Board BMT WING / Intranet

SREE CHITRA TIRUNAL INSTITUTE FOR MEDICAL SCIENCES & TECHNOLOGY
THIRUVANANTHAPURAM

Attendance of 11 /2024

Temporary Staff

No. Per & Admn(G1)TK/TEMP/NOV/2024

Dated 20/01/2025

Sub :Late arrival/early departure/punch missing and absent report -remarks called for

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Printed as:Date {L:Late in minutes,E:Early departure,M.I -Punch missing IN,M.O-Punch missing OUT,R-Roster mismatch}

Ecode	Name, Designation and details of Late arrival etc.	Dates of absence/Late/Early>2Hrs	Total leaves to be deducted
8114	RESHMA MURALI , JUNIOR RESEARCH FELLOW	[1 2 4 5 6 7 8 11 12] 13 14 15 16 18 19 20 21 22 25 26 27 28 29 30	<u>24</u>
8115	DINU KRISHNAN , PROJECT ASSISTANT 4{E:43} 8{L:23} 22{E:172} 27{ M.I} 30{L:246}	[26 29 30]	<u>3</u>
8128	GEENA V.S. , PROJECT ASSISTANT 1{L:40} 2{L:34} 4{L:35} 5{L:12} 6{L:42} 7{ M.I} 14{L:13} 15{L:33} 18{L:32} 19{L:20} 20{L:20} 21{L:242} 26{L:14} 27{L:40} 28{L:18} 29{L:21}	[12 13 16 21 22]	<u>9</u>
8140	VANI M , SENIOR RESEARCH FELLOW 6{L:11 M.O} 8{E:10} 15{L:13} 19{L:10} 20{L:10} 26{ M.O} 27{L:17} 30{L:149}	[7 21 29]	<u>6</u>
70034	ANUPAMA S.M , APPRENTICE GRADUATE-BIOMEDICAL ENGG. 2{ M.O} 7{ M.O} 11{L:14} 16{E:59}	[29 30]	<u>3</u>
70046	SAJIDA H.S , GENERAL APPRENTICE 1{L:78} 11{L:84} 18{L:134} 29{L:31} 30{ M.O}		<u>1</u>
70055	SARATH S.S , APPRENTICE TRADE - MRAC 5{L:24} 13{L:26} 15{L:25} 18{L:33} 19{L:11} 20{L:23} 21{L:24} 29{L:22}	[22 25 26 27]	<u>6</u>
70146	SARATH S , APPRENTICE TRADE - ELECTRICIAN 26{L:18} 30{ M.I}	[25]	<u>1</u>

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